UNDER SECRETARY OF DEFENSE
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PERSONNEL AND READINESS

JUN 27 2008

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION
DIRECTOR, NET ASSESSMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DoD FIELD ACTIVITIES

SUBJECT: Directive-Type Memorandum (DTM) 08-018 – "Enlistment Waivers"

References:
(a) DoD Instruction 1304.26, "Qualification Standards for Enlistment, Appointment, and Induction," September 20, 2005
(b) DoD Instruction 6130.4, "Medical Standards for Appointment, Enlistment, or Induction in the Armed Forces," January 18, 2005
(c) Chapter 47 and section 504(a) of title 10, United States Code
(d) Section 922 of title 18, United States Code
(e) DoD 8910.1-M, "Department of Defense Procedures for Management of Information Requirements," June 30, 1998

Purpose. This DTM establishes policy and provides guidance regarding enlistment waivers for applicants for the Military Services. It standardizes terminology, identifies reporting requirements, and implements a coding system to be used by the Services for tracking and reporting waiver data. In addition, it establishes a minimum standard or threshold for requiring drug and/or conduct waivers for enlistment. This DTM is approved immediately for implementation on October 1, 2008; it shall be converted to a new DoD Instruction within 180 days.

Background. This DTM responds to an increased level of interest in waiver reporting and to results from data queries from the Defense Manpower Data Center (DMDC), the U.S. Military Entrance Processing Command (USMEPCOM), and the Services that have proven to be inconsistent in the application of waivers.

Applicability. This DTM applies to OSD, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office

of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the Department of Defense (hereafter referred to collectively as the "DoD Components").

Definitions. See Glossary.

Policy. It is DoD policy that:

- The Services will enlist into the Armed Services individuals who are fully qualified to serve.

- Judgment as to an applicant's qualifications is reached by virtue of a "whole person" review in which all aspects of an applicant's qualifications are examined. It is possible, in some cases, that waiver consideration may be warranted.

- Enlistment waiver practices shall be standardized across the Military Services to ensure consistent and equitable reporting that, in turn, assures reliable and meaningful evaluation of the Department's performance in managing whole person eligibility reviews.

Responsibilities. See Attachment 1.

Procedures. Attachment 2 sets forth the minimum requirements for enlistment waivers and provides procedures and codes for classifying and coding conduct offenses and waivers. Attachment 3 contains the mandatory format for collecting and reporting waiver data.

Information Requirements. The Service Quarterly Reports referred to in attachment 1, paragraph 4.e., have been assigned RCS DD-P&R(Q)2324 in accordance with DoD 8910.1-M (Reference (a)).

Releasability. UNLIMITED. This DTM is approved for public release. Copies may be obtained through the Internet from the DoD Issuances Web Site at http://www.dtic.mil/whs/directives.

David S. C. Chu

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Attachments:
As stated

ATTACHMENT 1

RESPONSIBILITIES

1. UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND READINESS (USD(P&R)). The USD(P&R) shall:

a. Review, coordinate, approve, and issue modifications to this DTM.

b. Ensure USMEPCOM assists the Military Services in implementing these standards.

c. Publish an annual report assessing the use and impact of enlistment waivers; ensure that DMDC and the Services maintain consistent waiver data.

2. ASSISTANT SECRETARY OF DEFENSE FOR RESERVE AFFAIRS (ASD(RA)). The ASD(RA), under the authority, direction, and control of the USD(P&R), shall advise the USD(P&R) on the Reserve Component enlistment standards.

3. ASSISTANT SECRETARY OF DEFENSE FOR HEALTH AFFAIRS (ASD(HA)). The ASD(HA), under the authority, direction, and control of the USD(P&R), shall advise the USD(P&R) on the physical and medical aspects of enlistment standards.

4. SECRETARIES OF THE MILITARY DEPARTMENTS. The Secretaries of the Military Departments shall:

a. Ensure conformance with this DTM.

b. Recommend suggested changes to this DTM to the USD(P&R).

c. Establish other standards as necessary to implement this DTM.

d. Establish procedures to grant waivers, accomplish reviews and to ensure individuals meet the appropriate standards or are granted an exception per title 10, United States Code (Reference (c))..

e. Report waiver data quarterly to the Office of the USD(P&R) (OUSD(P&R), Military Personnel Policy (MPP) (Accession Policy), as set forth in section 4 of Attachment 2, using the format provided in Attachment 3.

ATTACHMENT 2

PROCEDURES

1. WAIVER REQUIREMENTS. In accomplishing whole person reviews of enlistment eligibility, the following categories, and combinations of categories, would require a favorable waiver determination by the Secretary of the Military Department concerned, in order for the applicant to be considered qualified.

a. Conduct Waiver

(1) Required when the final finding of the courts or other adjudicating authority is a conviction or other adverse adjudication of one of the following:

(a) One "major misconduct" offense.

(b) Two "misconduct" offenses.

(c) A pattern of misconduct

(1) One "misconduct" offense and four "non-traffic" offenses.

(2) Five or more "non-traffic" offenses.

(2) Use Table 1 of this attachment to determine the appropriate level of offense and applicable code.

b. Dependent Waiver. Required when an applicant is married with more than two dependents under the age of 18 or when the applicant is unmarried and has custody of any dependents under the age of 18 (DoD Instruction 1304.26 (Reference (a)).

c. Drug Waiver. Required when an applicant or enlistee is confirmed positive for the presence of drugs or alcohol at the time of the original or subsequent physical examination (tests positive on the Drug and Alcohol Test (DAT) at a Military Entrance Processing Station (MEPS) or equivalent facility).

d. Medical Waiver. Required for enlistment qualification of an applicant who has or may have had a medical condition incompatible with DoD Instruction 6130.4 (Reference (b)).

2. CLASSIFYING AND CODING CONDUCT OFFENSES. The following procedures shall be used in the classifying and coding of all conduct offenses.

a. Align the offense with an offense from Table 1 of this attachment. (EXCEPTION: "Felony offenses." Any offense classified as a felony under State or Federal jurisdiction shall be counted as a major misconduct offense for DoD purposes regardless of similar charges listed.)

b. If unable to find a similar charge, apply the following:

(1) If the adjudicating authority can impose a maximum period of confinement that exceeds 1 year, treat the offense as a major misconduct offense.

(2) If the adjudicating authority can impose a maximum period of confinement that exceeds 6 months but is not more than 1 year, treat the offense as a misconduct offense.

(3) Treat all other offenses as other non-traffic offenses or traffic offenses depending on the nature of the offense.

c. The 3-digit offense codes from Table 1 shall be utilized to ensure standardized reporting and tracking.

3. CODING WAIVERS. The following codes shall be used for all waivers and entered on DD Form 1966, "Record of Military Processing – Armed Forces of the United States," as space allows. Refer to Table 2 of this attachment for appropriate codes. All other codes in Table 2, which are identified as "not used," may be used by the Services for internal tracking purposes.

a. Conduct Waivers. DCA, DCB, DDA, DDB, DEA, DEB, DFA, DFB.

b. Dependent Waivers. BBA, BBB, BBC, BBD, BBE, BBF.

c. Drug Waivers. FDA, FDB, FDC, FDD, FDE, FDF.

d. Medical Waivers. HAA, HAB, HAC, HAD, HAE, HAF, HBA, HBB, HBC, HBD, HBE, HBF, HCA, HCB, HCD, HCE, HCF.

4. COLLECTING AND REPORTING WAIVER DATA. The Service quarterly reports to OUSD(P&R)/MPP (AP) (required by paragraph 4.a.(5) of Enclosure 2) are due no later than the 20th of the month following the end of a quarter (January 20, April 20, July 20, and October 20). The Service Waiver Data template at Attachment 3 shall be used to report the data. Adherence to the following guidance is critical to ensuring consistent data.

a. All Waivers. Waiver codes shall be entered on the DD Form 1966, block 18(f)(1-6), "Accession Data/Waiver." All waivers shall be documented there regardless of when they were approved. This includes waivers approved for entry into the Delayed Entry Program (DEP), waivers approved while in DEP, and those approved on the day an individual enters active duty. Block 17(h)(1-6), "DEP Enlistment Data/Waiver," will not be used for USD(P&R) purposes, but a Service may elect to use it for internal tracking purposes.

b. Conduct Waivers. Report only the most severe waiver. For example, if an applicant has a conviction for a major misconduct offense and three misconduct offenses, report these only as a "major misconduct" waiver; however, all offenses should be considered when evaluating an applicant for suitability to serve.

c. Dependent Waivers. Report only waivers approved for individuals with minor dependents. For OUSD(P&R) purposes, military members that are married to another military member are treated the same as those married to a civilian; however, the Services may be more restrictive in their requirements concerning this issue and may require a Service review.

d. Drug Waivers. Report only waivers approved for individuals with a positive DAT result.

e. Medical Waivers. Multiple waivers are allowed for different medical conditions. Table 2 of this attachment lists the appropriate codes for medical conditions requiring a waiver. If the waiver codes are identified by two different codes, report the two as two waivers; if they are not, report them as one. For example, if an applicant receives a waiver for hearing (HCA) and for height (HAA), both codes should be entered. If the applicant receives a waiver for hearing (HCA) and a heart murmur (HCA), only one code should be entered on the DD Form 1966; however, when reporting either of these on the Service Waiver Data template (Attachment 3), count as one medical waiver only.

Table 1. Categorization and Coding of Conduct Waivers

1. TRAFFIC OFFENSES	
OFFENSE CODE	OFFENSE TITLE
100	Bicycle ordinance violation.
101	Blocking or retarding traffic.
102	Contempt of court for minor traffic offenses.
103	Crossing yellow line; driving left of center.
104	Disobeying traffic lights, signs, or signals.
105	Driving on shoulder.
106	Driving uninsured vehicle.
107	Driving with blocked vision and/or tinted window.
108	Driving with expired plates or without plates.
109	Driving with suspended or revoked license.
110	Driving without license.
111	Driving without registration or with improper registration.
112	Driving wrong way on one-way street.
113	Failure to appear for traffic violations.
114	Failure to comply with officer's directive.
115	Failure to have vehicle under control.
116	Failure to signal.
117	Failure to stop or yield to pedestrian.
118	Failure to submit report after accident.
119	Failure to yield right-of-way.
120	Faulty equipment such as defective exhaust, horn, lights, mirror, muffler, signal device, steering device, tail pipe, or windshield wipers.
121	Following too closely.
122	Hitchhiking.
123	Improper backing such as backing into intersection or highway, backing on expressway, or backing over crosswalk.
124	Improper blowing of horn.
125	Improper passing such as passing on right, passing in no-passing zone, passing stopped school bus, or passing pedestrian in crosswalk.
126	Improper turn.
127	Invalid or unofficial inspection sticker or failure to display inspection sticker.
128	Jaywalking.
129	Leaving key in ignition.
130	Leaving scene of accident (when not considered hit and run).
131	License plates improperly displayed or not displayed.
132	Operating overloaded vehicle.
133	Racing, dragging, or contest for speed.
134	Reckless, careless, or imprudent driving (considered a traffic offense when the fine is less than $300 and there is no confinement). Court costs are not part of a fine.
135	Reserved for future use.
136	Seat belt and/or child restraint violation.
137	Skateboard and/or roller skate violation.
138	Speeding.
139	Spilling load on highway.
140	Spinning wheels, improper start, zigzagging, or weaving in traffic.
141	Violation of noise control ordinance.
142	Other traffic offenses not specifically listed.
143	Reserved for future use.
144	Reserved for future use.

Table 1, cont'd. Categorization and Coding of Conduct Waivers

2. NON-TRAFFIC OFFENSES	
OFFENSE CODE	OFFENSE TITLE
200	Altered driver's license or identification.
201	Assault (simple assault with fine or restitution of $500 or less and no confinement).
202	Carrying concealed weapon (other than firearm); possession of brass knuckles.
203	Check, worthless, making or uttering, with intent to defraud or deceive (less than $500).
204	Committing a nuisance.
205	Conspiring to commit misdemeanor.
206	Curfew violation.
207	Damaging road signs.
208	Discharging firearm through carelessness or within municipal limits.
209	Disobeying summons; failure to appear other than traffic.
210	Disorderly conduct; creating disturbance; boisterous conduct.
211	Disturbing the peace.
212	Drinking alcoholic beverages on public transportation.
213	Drunk in public.
214	Dumping refuse near highway.
215	Failure to appear, contempt of court (all offenses except felony proceedings).
216	Failure to appear, contempt of court (felony proceedings).
217	Failure to stop and render aid after accident.
218	Fare and/or toll evasion.
219	Harassment, menacing, or stalking.
220	Illegal betting or gambling; operating illegal handbook, raffle, lottery, or punchboard; cockfighting.
221	Indecent exposure.
222	Indecent, insulting, or obscene language communicated directly or by telephone to another person.
223	Jumping turnstile (to include those States that adjudicate jumping a turnstile as petty larceny).
224	Juvenile adjudications such as beyond parental control, incorrigible, runaway, truant, or wayward.
225	Killing a domestic animal.
226	Littering.
227	Loitering.
228	Malicious mischief (fine or restitution of $500 or less and no confinement).
229	Pandering.
230	Poaching.
231	Purchase, possession, or consumption of alcoholic beverages or tobacco products by minor.
232	Removing property from public grounds.
233	Removing property under lien.
234	Robbing an orchard.
235	Shooting from highway.
236	Throwing glass or other material in roadway.
237	Trespass (non-criminal or simple).
238	Unlawful assembly.
239	Unlawful manufacture, sale, possession, or consumption of liquor in public place.
240	Unlawful use of long-distance telephone calling card.
241	Using or wearing unlawful emblem and/or identification.
242	Vagrancy.
243	Vandalism (fine or restitution of $500 or less and no confinement).
244	Violation of fireworks laws.
245	Violation of fish and game laws.
246	Violation of leash laws.
247	Violation of probation.
248	Other non-traffic offenses not specifically listed.
249	Reserved for future use.
250	Reserved for future use.

Table 1, cont'd. Categorization and Coding of Conduct Waivers

3. MISCONDUCT OFFENSES	
OFFENSE CODE	OFFENSE TITLE
300	Aggravated assault, fighting, or battery (more than $500 fine or restitution or confinement).
301	Carrying of weapon on school grounds (non-firearm).
302	Concealment of or failure to report a felony.
303	Contributing to delinquency of minor.
304	Crimes against the family (non-payment of court-ordered child support and/or alimony).
305	Criminal mischief (more than $500 fine or restitution or confinement).
306	Criminal trespass.
307	Desecration of grave.
308	Domestic battery and/or violence not considered covered by section 922 of title 18, United States Code (Reference (d)), hereafter referred to as the "Lautenburg Amendment").
309	Driving while drugged or intoxicated; driving while ability impaired; permitting driving under the influence (DUI).
310	Illegal or fraudulent use of a credit card or bank card (value less than $500).
311	Larceny or conversion (value less than $500).
312	Leaving scene of an accident or hit and run.
313	Looting.
314	Mailbox destruction.
315	Mailing to include e-mail of obscene or indecent matter.
316	Possession of marijuana or drug paraphernalia.
317	Prostitution or solicitation for prostitution.
318	Reckless, careless, or imprudent driving (considered a misdemeanor when the fine is $300 or more or when confinement is imposed; otherwise, considered a minor traffic offense).
319	Reckless endangerment.
320	Resisting arrest or eluding police.
321	Selling or leasing weapons.
322	Stolen property, knowingly receiving (value less than $500).
323	Throwing rocks on a highway; throwing missiles at sporting events; throwing objects at vehicles.
324	Unauthorized use or taking of a vehicle or conveyance from family member; joy riding.
325	Unlawful carrying of firearms or carrying concealed firearm.
326	Unlawful entry.
327	Use of telephone, Internet, or other electronic means to abuse, annoy, harass, threaten, or torment another.
328	Vandalism (more than $500 fine or restitution or confinement).
329	Willfully discharging firearm so as to endanger life; shooting in public.
330	Other misconduct offenses not specifically listed.
331	Reserved for future use.
332	Reserved for future use.

Table 1, cont'd. Categorization and Coding of Conduct Waivers

3. MAJOR MISCONDUCT OFFENSES	
OFFENSE CODE	OFFENSE TITLE
400	Aggravated assault; assault with dangerous weapon; maiming.
401	Arson.
402	Attempt to commit a felony.
403	Breaking and entering with intent to commit a felony.
404	Bribery.
405	Burglary.
406	Carjacking.
407	Carnal knowledge of a child.
408	Carrying of weapon on school grounds (firearm).
409	Check, worthless, making or uttering, with intent to defraud or deceive (over $500).
410	Child abuse.
411	Child pornography.
412	Conspiring to commit a felony.
413	Criminal libel.
414	Domestic battery and/or violence as defined in the Lautenburg Amendment. (Waiver not authorized if applicant was convicted of this offense.)
415	Embezzlement.
416	Extortion.
417	Forgery, knowingly uttering or passing forged instrument (except for altered identification cards).
418	Grand larceny or larceny (value of $500 or more).
419	Grand theft auto.
420	Hate crimes.
421	Illegal and/or fraudulent use of a credit card, bank card, or automated card (value of $500 or more).
422	Indecent acts or liberties with a child; molestation.
423	Indecent assault.
424	Kidnapping or abduction.
425	Mail matter; abstracting, destroying, obstructing, opening, secreting, stealing, or taking (not including the destruction of mailboxes).
426	Manslaughter.
427	Murder.
428	Narcotics or habit-forming drugs, wrongful possession or use (marijuana not included).
429	Negligent or vehicular homicide.
430	Perjury or subornation of perjury.
431	Possession or intent to use materials in a manner to make a bomb or explosive devise to cause bodily harm or destruction of property.
432	Public record; altering, concealing, destroying, mutilating, obligation, or removing.
433	Rape, sexual abuse, sexual assault, criminal sexual abuse, incest, or other sex crimes.
434	Riot.
435	Robbery, to include armed.
436	Sale, distribution, or trafficking of cannabis (marijuana) or any other controlled substance (including intent).
437	Sodomy.
438	Stolen property, knowingly received (value of $500 or more).
439	Terrorist threats including bomb threats.
440	Violation of civil rights.
441	Other major misconduct offenses not specifically listed.
442	Reserved for future use.
443	Reserved for future use.

Table 2. Enlistment Waiver Codes

	CODE	EXPLANATION
* THESE CODES ARE RESERVED FOR THE TRACKING AND REPORTING OF WAIVERS AS REQUIRED BY OSD.		
	AYA	AGE maximum exceeded for enlistment purposes waiver granted by the highest authority l level.
	AYB	AGE maximum exceeded for enlistment purposes waiver granted by the Recruiting Command Headquarters level.
	AYC	AGE maximum exceeded for enlistment purposes waiver granted by the U.S. Marine Corps command level.
	AYD	AGE maximum exceeded for enlistment purposes waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	AYE	AGE maximum exceeded for enlistment purposes waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Air Force Squadron level, or U.S. Marine Corps Recruiting Station.
	AYF	AGE maximum exceeded for enlistment purposes waiver granted by the U.S. Coast Guard Recruiting Center.
	BAA	Dependency of a military SPOUSE WAIVER granted by the highest authority level.
	BAB	Dependency of a military SPOUSE WAIVER granted by the Recruiting Command Headquarters level.
	BAC	Dependency of a military SPOUSE WAIVER granted by the U.S. Marine Corps Regional Command level.
	BAD	Dependency of a military SPOUSE WAIVER granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	BAE	Dependency of a military SPOUSE WAIVER granted by the U.S. Army Battalion, U.S. Navy District, U.S. Air Force Squadron level, or U.S. Marine Corps Recruiting Station.
	BAF	Dependency of a military SPOUSE WAIVER granted by the U.S. Coast Guard Recruiting Center.
*	BBA	Dependency due to number of DEPENDENTS WAIVER granted by the highest authority level.
*	BBB	Dependency due to number of DEPENDENTS WAIVER granted by the Recruiting Command Headquarters level.
*	BBC	Dependency due to number of DEPENDENTS WAIVER granted by the U.S. Marine Corps Regional Command level.
*	BBD	Dependency due to number of DEPENDENTS WAIVER granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
*	BBE	Dependency due to number of DEPENDENTS WAIVER granted by the U.S. Army Battalion, U.S. Navy District, U.S. Air Force Squadron level, or U.S. Marine Corps Recruiting Station.
*	BBF	Dependency due to number of DEPENDENTS WAIVER granted by the U.S. Coast Guard Recruiting Center.
	CYA	Mental qualification – meets ASVAB testing requirements (AFQT & sub test) waiver granted by the highest authority level.
	CYB	Mental qualification – meets ASVAB testing requirements (AFQT & sub test) waiver granted by the Recruiting Command Headquarters level.
	CYC	Mental qualification – meets ASVAB testing requirements (AFQT & sub test) waiver granted by the U.S. Marine Corps Regional Command level.
	CYD	Mental qualification – meets ASVAB testing requirements (AFQT & sub test) waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	CYE	Mental qualification – meets ASVAB testing requirements (AFQT & sub test) waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.

Table 2, cont'd. Enlistment Waiver Codes		
	CODE	EXPLANATION
* CODES ARE RESERVED FOR TRACKING AND REPORTING WAIVERS AS REQUIRED BY OSD.		
	CYF	Mental qualification – meets ASVAB testing requirements (AFQT & sub test) waiver granted by the U.S. Coast Guard Recruiting Center.
	DAA	Law violations of adjudicated TRAFFIC offense(s) waiver granted.
	DAB	Not Used
	DAC	Not Used
	DAD	Not Used
	DAE	Not Used
	DAF	Not Used
	DBA	Not Used
	DBB	Not Used
	DBC	Not Used
	DBD	Not Used
	DBE	Not Used
	DBF	Not Used
*	DCA	Law violation of one MISCONDUCT and four NON-TRAFFIC offenses that were adversely adjudicated waiver granted.
*	DCB	Law violation of five or more adversely adjudicated NON-TRAFFIC offense(s) waiver granted.
	DCC	Not Used
	DCD	Not Used
	DCE	Not Used
	DCF	Not Used
*	DDA	Law violations of MISCONDUCT offense(s) where the adverse adjudication was a finding of guilty and the charge was not reduced resulting in a misconduct waiver granted by the appropriate authority level as established by the Services.
*	DDB	Law violations of MISCONDUCT offense(s) where the adverse adjudication resulted in the charges being dropped, dismissed, expunged, reduced, or some other diversion program where conditions were placed on the violator resulting in a misconduct waiver granted by the appropriate authority level as established by the Services.
	DDC	Not Used
	DDD	Not Used
	DDE	Not Used
	DDF	Not Used
*	DEA	Law violations of MAJOR MISCONDUCT offense(s) where the adverse adjudication was a finding of guilty and the charge was not reduced resulting in an adult major misconduct waiver granted by the highest authority level as established by the Services.
*	DEB	Law violations of MAJOR MISCONDUCT offense(s) where the adverse adjudication resulted in the charges being dropped, dismissed, expunged, reduced, or some other diversion program where conditions were placed on the violator resulting in an adult major misconduct waiver granted by the highest authority level as established by the Services.
	DEC	Not Used
	DED	Not Used
	DEE	Not Used
	DEF	Not Used

Table 2, cont'd. Enlistment Waiver Codes		
	CODE	EXPLANATION
* CODES ARE RESERVED FOR TRACKING AND REPORTING WAIVERS AS REQUIRED BY OSD.		
*	DFA	Law violations of MAJOR MISCONDUCT offense(s) where the adverse adjudication was a finding of guilty and the charge was not reduced resulting in a juvenile major misconduct waiver granted by the highest authority level as established by the Services.
*	DFB	Law violations of MAJOR MISCONDUCT offense(s) where the adverse adjudication resulted in the charges being dropped, dismissed, expunged, reduced, or some other diversion program where conditions were placed on the violator resulting in a juvenile major misconduct waiver granted by the highest authority level as established by the Services.
	DFC	Not Used
	DFD	Not Used
	DFE	Not Used
	DFF	Not Used
	EEA	Previous military separation, does not apply to DEP separation, RE-ENLISTMENT ELIGIBILITY reason waiver granted by the highest authority level.
	EAB	Previous military separation, does not apply to DEP separation, RE-ENLISTMENT ELIGIBILITY reason waiver granted by the Recruiting Command Headquarters level.
	EAC	Previous military separation, does not apply to DEP separation, RE-ENLISTMENT ELIGIBILITY reason waiver granted by the U.S. Marine Corps Regional Command level.
	EAD	Previous military separation, does not apply to DEP separation, RE-ENLISTMENT ELIGIBILITY reason waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	EAE	Previous military separation, does not apply to DEP separation, RE-ENLISTMENT ELIGIBILITY reason waiver granted by the US Army Battalion, US Navy District, US Marine Corps Recruiting Station, or US Air Force Squadron level.
	EAF	Previous military separation, does not apply to DEP separation, RE-ENLISTMENT ELIGIBILITY reason waiver granted by the U.S. Coast Guard Recruiting Center.
	EBA	Previous military separation, does not apply to DEP separation, PAY GRADE waiver granted by the highest authority level.
	EBB	Previous military separation, does not apply to DEP separation, PAY GRADE waiver granted by the Recruiting Command Headquarters level.
	EBC	Previous military separation, does not apply to DEP separation, PAY GRADE waiver granted by the U.S. Marine Corps Regional Command level.
	EBD	Previous military separation, does not apply to DEP separation, PAY GRADE waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	EBE	Previous military separation, does not apply to DEP separation, PAY GRADE waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	EBF	Previous military separation, does not apply to DEP separation, PAY GRADE waiver granted by the U.S. Coast Guard Recruiting Center.
	ECA	Previous military separation, does not apply to DEP separation, LOST TIME waiver granted by the highest authority level.
	ECB	Previous military separation, does not apply to DEP separation, LOST TIME waiver granted by the Recruiting Command Headquarters level.
	ECC	Previous military separation, does not apply to DEP separation, LOST TIME waiver granted by the U.S. Marine Corps Regional Command level.
	ECD	Previous military separation, does not apply to DEP separation, LOST TIME waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.

Table 2, cont'd. Enlistment Waiver Codes		
	CODE	EXPLANATION
* CODES ARE RESERVED FOR TRACKING AND REPORTING WAIVERS AS REQUIRED BY OSD.		
	ECE	Previous military separation, does not apply to DEP separation, LOST TIME waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	ECF	Previous military separation, does not apply to DEP separation, LOST TIME waiver granted by the U.S. Coast Guard Recruiting Center.
	EDA	Previous military separation, does not apply to DEP separation, condition that EXISTED PRIOR TO SERVICE waiver granted by the highest authority level.
	EDB	Previous military separation, does not apply to DEP separation, condition that EXISTED PRIOR TO SERVICE waiver granted by the Recruiting Command Headquarters level.
	EDC	Previous military separation, does not apply to DEP separation, condition that EXISTED PRIOR TO SERVICE waiver granted by the U.S. Marine Corps Regional Command level.
	EDD	Previous military separation, does not apply to DEP separation, condition that EXISTED PRIOR TO SERVICE waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	EDE	Previous military separation, does not apply to DEP separation, condition that EXISTED PRIOR TO SERVICE waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	EDF	Previous military separation, does not apply to DEP separation, condition that EXISTED PRIOR TO SERVICE waiver granted by the U.S. Coast Guard Recruiting Center.
	EEA	Previous military separation, does not apply to DEP separation, SKILL REQUIREMENT waiver granted by the highest authority level.
	EEB	Previous military separation, does not apply to DEP separation, SKILL REQUIREMENT waiver granted by the Recruiting Command Headquarters level.
	EEC	Previous military separation, does not apply to DEP separation, SKILL REQUIREMENT waiver granted by the U.S. Marine Corps Regional Command level.
	EED	Previous military separation, does not apply to DEP separation, SKILL REQUIREMENT waiver granted by the US Army Brigade, US Marine Corps District, US Navy Area, or US Air Force Group level.
	EEE	Previous military separation, does not apply to DEP separation, SKILL REQUIREMENT waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	EEF	Previous military separation, does not apply to DEP separation, SKILL REQUIREMENT waiver granted by the U.S. Coast Guard Recruiting Center.
	FAA	Drug involvement not considered a law violation with ALCOHOL ABUSE waiver granted by the highest authority level.
	FAB	Drug involvement not considered a law violation with ALCOHOL ABUSE waiver granted by the Recruiting Command Headquarters level.
	FAC	Drug involvement not considered a law violation with ALCOHOL ABUSE waiver granted by the US Marine Corps Regional Command level.
	FAD	Drug involvement not considered a law violation with ALCOHOL ABUSE waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	FAE	Drug involvement not considered a law violation with ALCOHOL ABUSE waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	FAF	Drug involvement not considered a law violation with ALCOHOL ABUSE waiver granted by the U.S. Coast Guard Recruiting Center.
	FBA	Drug involvement not considered a law violation with MARIJUANA USAGE waiver granted by the highest authority level.
	FBB	Drug involvement not considered a law violation with MARIJUANA USAGE waiver granted by the Recruiting Command Headquarters level.

Table 2, cont'd. Enlistment Waiver Codes		
	CODE	EXPLANATION
* CODES ARE RESERVED FOR TRACKING AND REPORTING WAIVERS AS REQUIRED BY OSD.		
	FBC	Drug involvement not considered a law violation with MARIJUANA USAGE waiver granted by the U.S. Marine Corps Regional Command level.
	FBD	Drug involvement not considered a law violation with MARIJUANA USAGE waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	FBE	Drug involvement not considered a law violation with MARIJUANA USAGE waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	FBF	Drug involvement not considered a law violation with MARIJUANA USAGE waiver granted by the U.S. Coast Guard Recruiting Center.
	FCA	Drug involvement not considered a law violation with OTHER DRUG USAGE waiver granted by the highest authority level.
	FCB	Drug involvement not considered a law violation with OTHER DRUG USAGE waiver granted by the Recruiting Command Headquarters level.
	FCC	Drug involvement not considered a law violation with OTHER DRUG USAGE waiver granted by the U.S. Marine Corps Regional Command level.
	FCD	Drug involvement not considered a law violation with OTHER DRUG USAGE waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	FCE	Drug involvement not considered a law violation with OTHER DRUG USAGE waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	FCF	Drug involvement not considered a law violation with OTHER DRUG USAGE waiver granted by the U.S. Coast Guard Recruiting Center.
*	FDA	Drug involvement not considered a law violation with DAT POSITIVE waiver granted by the highest authority level.
*	FDB	Drug involvement not considered a law violation with DAT POSITIVE waiver granted by the Recruiting Command Headquarters level.
*	FDC	Drug involvement not considered a law violation with DAT POSITIVE waiver granted by the U.S. Marine Corps Regional Command level.
*	FDD	Drug involvement not considered a law violation with DAT POSITIVE waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
*	FDE	Drug involvement not considered a law violation with DAT POSITIVE waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
*	FDF	Drug involvement not considered a law violation with DAT POSITIVE waiver granted by the U.S. Coast Guard Recruiting Center.
*	HAA	Medical disqualification HEIGHT WAIVER by the highest authority level.
*	HAB	Medical disqualification HEIGHT WAIVER granted by the Recruiting Command Headquarters level.
*	HAC	Medical disqualification HEIGHT WAIVER granted by the U.S. Marine Corps Regional Command level.
*	HAD	Medical disqualification HEIGHT WAIVER granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
*	HAE	Medical disqualification HEIGHT WAIVER granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
*	HAF	Medical disqualification HEIGHT WAIVER granted by the U.S. Coast Guard Recruiting Center.
*	HBA	Medical disqualification WEIGHT WAIVER granted by the highest authority level.
*	HBB	Medical disqualification WEIGHT WAIVER granted by the Recruiting Command Headquarters level.

Table 2, cont'd. Enlistment Waiver Codes		
	CODE	EXPLANATION
* CODES ARE RESERVED FOR TRACKING AND REPORTING WAIVERS AS REQUIRED BY OSD.		
*	HBC	Medical disqualification WEIGHT WAIVER granted by the U.S. Marine Corps Regional Command level.
*	HBD	Medical disqualification WEIGHT WAIVER granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
*	HBE	Medical disqualification WEIGHT WAIVER granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
*	HBF	Medical disqualification WEIGHT WAIVER granted by the U.S. Coast Guard Recruiting Center.
*	HCA	Medical disqualification DISEASE CLASSIFICATION (ICD-9) waiver granted by the highest authority level.
*	HCB	Medical disqualification DISEASE CLASSIFICATION (ICD-9) waiver granted by the Recruiting Command Headquarters level.
*	HCC	Medical disqualification DISEASE CLASSIFICATION (ICD-9) waiver granted by the U.S. Marine Corps Regional Command level.
*	HCD	Medical disqualification DISEASE CLASSIFICATION (ICD-9) waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
*	HCE	Medical disqualification DISEASE CLASSIFICATION (ICD-9) waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
*	HCF	Medical disqualification DISEASE CLASSIFICATION (ICD-9) waiver granted by the U.S. Coast Guard Recruiting Center.
	JYA	SOLE SURVIVING family member waiver granted by the highest authority level.
	JYB	SOLE SURVIVING family member waiver granted by the Recruiting Command Headquarters level.
	JYC	SOLE SURVIVING family member waiver granted by the U.S. Marine Corps Regional Command level.
	JYD	SOLE SURVIVING family member waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	JYE	SOLE SURVIVING family member waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	JYF	SOLE SURVIVING family member waiver granted by the U.S. Coast Guard Recruiting Center.
	KYA	MINIMUM EDUCATION requirement waiver granted by the highest authority level.
	KYB	MINIMUM EDUCATION requirement waiver granted by the Recruiting Command Headquarters level.
	KYC	MINIMUM EDUCATION requirement waiver granted by the U.S. Marine Corps Regional Command level.
	KYD	MINIMUM EDUCATION requirement waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	KYE	MINIMUM EDUCATION requirement waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	KYF	MINIMUM EDUCATION requirement waiver granted by the U.S. Coast Guard Recruiting Center.
	LYA	ALIENS who have traveled or resided in a nation whose interests are inimical to those of the United States (also applies to aliens whose spouse, parent, brother, sister, or children currently reside in such a nation) waiver granted by the highest authority level.
	LYB	ALIENS who have traveled or resided in a nation whose interests are inimical to those of the United States (also applies to aliens whose spouse, parent, brother, sister, or children currently reside in such a nation) waiver granted by the Recruiting Command Headquarters level.

Table 2, cont'd. Enlistment Waiver Codes		
	CODE	EXPLANATION
* CODES ARE RESERVED FOR TRACKING AND REPORTING WAIVERS AS REQUIRED BY OSD.		
	LYC	ALIENS who have traveled or resided in a nation whose interests are inimical to those of the United States (also applies to aliens whose spouse, parent, brother, sister, or children currently reside in such a nation) waiver granted by the U.S. Marine Corps Regional Command level.
	LYD	ALIENS who have traveled or resided in a nation whose interests are inimical to those of the United States (also applies to aliens whose spouse, parent, brother, sister, or children currently reside in such a nation) waiver granted by the U.S.Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	LYE	ALIENS who have traveled or resided in a nation whose interests are inimical to those of the United States (also applies to aliens whose spouse, parent, brother, sister, or children currently reside in such a nation) waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	LYF	ALIENS who have traveled or resided in a nation whose interests are inimical to those of the United States (also applies to aliens whose spouse, parent, brother, sister, or children currently reside in such a nation) waiver granted by the U.S. Coast Guard Recruiting Center.
	MYA	Refusal or failure to complete a LOYALTY CERTIFICATE (includes derogatory information entered on a loyalty certificate) waiver granted by the highest authority level.
	MYB	Refusal or failure to complete a LOYALTY CERTIFICATE (includes derogatory information entered on a loyalty certificate) waiver granted by the Recruiting Command Headquarters level.
	MYC	Refusal or failure to complete a LOYALTY CERTIFICATE (includes derogatory information entered on a loyalty certificate) waiver granted by the U.S. Marine Corps Regional Command level.
	MYD	Refusal or failure to complete a LOYALTY CERTIFICATE (includes derogatory information entered on a loyalty certificate) waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	MYE	Refusal or failure to complete a LOYALTY CERTIFICATE (includes derogatory information entered on a loyalty certificate) waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	MYF	Refusal or failure to complete a LOYALTY CERTIFICATE (includes derogatory information entered on a loyalty certificate) waiver granted by the U.S. Coast Guard Recruiting Center.
	NYA	Conscientious objector waiver granted by the highest authority level.
	NYB	CONSCIENTIOUS OBJECTOR waiver granted by the Recruiting Command Headquarters level.
	NYC	CONSCIENTIOUS OBJECTOR waiver granted by the U.S. Marine Corps Regional Command level.
	NYD	CONSCIENTIOUS OBJECTOR waiver granted by the U.S. Army Brigade, U.S. Marine Corps District, U.S. Navy Area, or U.S. Air Force Group level.
	NYE	CONSCIENTIOUS OBJECTOR waiver granted by the U.S. Army Battalion, U.S. Navy District, U.S. Marine Corps Recruiting Station, or U.S. Air Force Squadron level.
	NYF	CONSCIENTIOUS OBJECTOR waiver granted by the U.S. Coast Guard Recruiting Center.
	PYA	ARMY Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the highest authority level.
	PYB	ARMY Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the Recruiting Headquarters level.
	PYD	ARMY Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the Army Brigade level.
	PYE	ARMY Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the Army Battalion level.
	QYA	AIR FORCE Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted by the highest authority level.
	QYB	AIR FORCE Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted by the Recruiting Headquarters level.

Table 2, cont'd. Enlistment Waiver Codes		
	CODE	EXPLANATION
* CODES ARE RESERVED FOR TRACKING AND REPORTING WAIVERS AS REQUIRED BY OSD.		
	QYD	AIR FORCE Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted by the U.S. Air Force Group level.
	QYE	AIR FORCE Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted by the USAF Squadron level.
	RYA	NAVY Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the highest authority level.
	RYB	NAVY Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the Recruiting Headquarters level.
	RYD	NAVY Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the Navy Area level.
	RYE	NAVY Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the Navy district level.
	SYA	U.S. COAST GUARD Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the Recruiting Center level.
	XYA	MARINE CORPS Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the highest authority level.
	XYB	MARINE CORPS Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the Recruiting Headquarters level.
	XYC	MARINE CORPS Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the Regional Command (USMC only) level.
	XYD	MARINE CORPS Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the USMC District level.
	XYE	MARINE CORPS Service Administrative Waiver – SERVICE-UNIQUE waiver policy granted at the USMC Recruiting Station level.
	XXB	MARINE CORPS Service Administrative Waiver – USMC Medical Rehabilitation Program (MREP) granted at the Recruiting Headquarters level.
	XXE	MARINE CORPS Service Administrative Waiver – USMC Medical Rehabilitation Program (MREP) granted at the USMC Recruiting Station level.
	XXF	MARINE CORPS Service Administrative Waiver – USMC Medical Rehabilitation Program (MREP) granted at the US Coast Guard Recruiting Center.
	YYY	NO condition currently exists requiring a WAIVER; however, there may be administrative conditions that exist.

ATTACHMENT 3

SERVICE WAIVER DATA

The Services shall report waiver data using this template in accordance with section 4 of Attachment 2. Adherence to the guidance in section 4 of Attachment 2 is critical to ensuring consistent data.

SERVICE WAIVER DATA	
1. ALL WAIVER DATA	
(A) Total Non-Prior Service Accessions. Self-explanatory	0
(B) Total Non-Prior Service Accessions With a Waiver. Count only the number of individuals that accessed with an approved waiver. A person with more than one waiver, e.g., a medical and a conduct waiver, would only count as one accession with a waiver.	0
(C) Total Non-Prior Service Accessions With a Medical Waiver. Count only the number of INDIVIDUALS that accessed with an approved medical waiver. A person with more than one medical waiver would only count as one accession with a waiver.	0
(D) Total Number of Waivers. Count the number of waivers approved in each of the four areas listed below. Applicants should only have one conduct, dependent, or drug waiver but can have more than one medical waiver. Multiple medical waivers are allowed for different medical conditions. Attachment 2 lists the appropriate codes for medical conditions requiring a waiver. If the waiver codes are identified by two different codes then report as two waivers; if not, report as only one. For example, if an applicant received a waiver for hearing (HCA) and for height (HAA), both should be entered and counted here. If the applicant received a waiver for hearing (HCA) and a heart murmur (HCA), then only one should be entered and counted here.	
Medical	0
Dependent	0
Conduct	0
Drug	0
(E) Conduct Waiver Breakdown. Count the number of waivers approved for each offense category listed below. Applicants should only have one conduct waiver that is identified by the most serious offense. Keep in mind that all offenses should be considered in determining an individual's suitability to serve.	
Law Violations of Major Misconduct Arrest(s) and/or Convictions: DEA, DFA	0
Law Violations of Major Misconduct Arrest(s) and/or No Convictions: DEB, DFB	0
Law Violations of Misconduct Offense(s) and/or Convictions: DDA	0
Law Violations of Misconduct Offense(s) and/or No Conviction: DDB	0
Law Violations of One Misconduct and Four Other Non-Traffic Offense(s): DCA	0
Law Violations of Five or more Non-Traffic Offense(s): DCB	0

SERVICE WAIVER DATA

2. MAJOR MISCONDUCT WAIVER DETAILS

OFFENSE CODE	MAJOR MISCONDUCT OFFENSES	Provide the number for each category below based on the final disposition.	
		CONVICTIONS	OTHER ADVERSE ADJUDICATION
400	Aggravated assault; assault with dangerous weapon; maiming.		
401	Arson.		
402	Attempt to commit a felony.		
403	Breaking and entering with intent to commit a felony.		
404	Bribery.		
405	Burglary.		
406	Carjacking.		
407	Carnal knowledge of a child.		
408	Carrying of weapon on school grounds (firearm).		
409	Check, worthless, making or uttering, with intent to defraud or deceive (over $500).		
410	Child abuse.		
411	Child pornography.		
412	Conspiring to commit a felony.		
413	Criminal libel.		
414	Domestic battery and/or violence as defined in the Lautenburg Amendment.		
415	Embezzlement.		
416	Extortion.		
417	Forgery, knowingly uttering or passing forged instrument (except for altered identification cards).		
418	Grand larceny or larceny (value of $500 or more).		
419	Grand theft auto.		
420	Hate crimes.		
421	Illegal and/or fraudulent use of a credit card, bank card, or automated card (value of $500 or more).		
422	Indecent acts or liberties with a child; molestation.		
423	Indecent assault.		
424	Kidnapping or abduction.		
425	Mail matter; abstracting, destroying, obstructing, opening, secreting, stealing, or taking (not including the destruction of mailboxes).		
426	Manslaughter.		
427	Murder.		
428	Narcotics or habit-forming drugs, wrongful possession or use (marijuana not included).		
429	Negligent or vehicular homicide.		
430	Perjury or subornation of perjury.		
431	Possession or intent to use materials in a manner to make a bomb or explosive devise to cause bodily harm or destruction of property.		
432	Public record; altering, concealing, destroying, mutilating, obligation, or removing.		

SERVICE WAIVER DATA

2. MAJOR MISCONDUCT WAIVER DETAILS, continued

OFFENSE CODE	MAJOR MISCONDUCT OFFENSES	Provide the number for each category below based on the final disposition.	
		CONVICTIONS	OTHER ADVERSE ADJUDICATION
433	Rape, sexual abuse, sexual assault, criminal sexual abuse, incest, or other sex crimes.		
434	Riot.		
435	Robbery, to include armed.		
436	Sale, distribution, or trafficking (including intent to) of cannabis (marijuana) or any other controlled substance.		
437	Sodomy.		
438	Stolen property, knowingly received (value of $500 or more).		
439	Terrorist threats including bomb threats.		
440	Violation of civil rights.		
441	Other major misconduct offenses not listed.		
442	Reserved for future use.		
443	Reserved for future use.		

3. MISCONDUCT WAIVER DETAILS

OFFENSE CODE	MISCONDUCT OFFENSES	Provide the number for each category below based on the final disposition.	
		CONVICTIONS	OTHER ADVERSE ADJUDICATION
300	Aggravated assault, fighting, or battery (more than $500 fine or restitution or confinement).		
301	Carrying of weapon on school grounds (non-firearm).		
302	Concealment or failure to report a felony.		
303	Contributing to delinquency of minor.		
304	Crimes against the family (non-payment of court-ordered child support and/or alimony).		
305	Criminal mischief (more than $500 fine or restitution or confinement).		
306	Criminal trespass.		
307	Desecration of grave.		
308	Domestic battery and/or violence not considered Lautenburg Amendment.		
309	Driving while drugged or intoxicated; driving while ability impaired; permitting a DUI.		
310	Illegal or fraudulent use of a credit card or bank card (value less than $500).		
311	Larceny or conversion (value of less than $500).		
312	Leaving scene of an accident or hit and run.		
313	Looting.		
314	Mailbox destruction.		
315	Mailing to include e-mail of obscene or indecent matter.		

SERVICE WAIVER DATA			
3. MISCONDUCT WAIVER DETAILS, continued			
OFFENSE CODE	MISCONDUCT OFFENSES	Provide the number for each category below based on the final disposition.	
		CONVICTIONS	OTHER ADVERSE ADJUDICATION
316	Possession of marijuana or drug paraphernalia.		
317	Prostitution or solicitation for prostitution.		
318	Reckless, careless, or imprudent driving (considered a misconduct offense when the fine is $300 or more or when confinement is imposed; otherwise, considered a minor traffic offense).		
319	Reckless endangerment.		
320	Resisting arrest or eluding police.		
321	Selling or leasing weapons.		
322	Stolen property, knowingly received (value less than $500).		
323	Throwing rocks on a highway; throwing missiles at sporting events; throwing objects at vehicles.		
324	Unauthorized use or taking of a vehicle or conveyance from family member; joy riding.		
325	Unlawful carrying of firearms or carrying concealed firearm.		
326	Unlawful entry.		
327	Use of telephone, Internet, or other electronic means to abuse, annoy, harass, threaten, or torment another.		
328	Vandalism (more than $500 fine or restitution or confinement).		
329	Willfully discharging firearm so as to endanger life; shooting in public.		
330	Other misconduct offenses not listed.		
331	Reserved for future use.		
332	Reserved for future use.		

GLOSSARY

Unless otherwise noted, the following terms and their definitions are for the purposes of this DTM only.

adjudicating authority. Any government official who is empowered to make findings or determinations concerning an alleged criminal offense (adult and juvenile) and establish responsibility for commission of the offense. Examples include judges, courts, magistrates, prosecutors, hearing officers, military commanders (for Article 15 actions pursuant to chapter 47 of title 10, United States Code (Reference (c)), suspension of dependent privileges or similar actions), probation officers, juvenile referees, and parole officers or boards.

adverse adjudication (adult or juvenile)

A finding, decision, sentence, or judgment that was other than unconditionally dropped or dismissed or the individual was acquitted. If the adjudicating authority places a condition or restraint that leads to dismissal, or the individual is dismissed after a certain period of time, drops the charges, acquits, or the records are later expunged, the adjudication is still considered adverse. Suspension of sentence, pardon, not processed, or dismissal after compliance with imposed conditions is also adverse adjudication.

A conviction for violating any Federal law (including chapter 47 of Reference (c)), or any State or municipal law or ordinance, that conviction is considered an adverse adjudication. For example, a shoplifter is reprimanded and required by the on-scene police officer, store security guard, or manager to pay for the item before leaving the store but is not found guilty or is not convicted. In this situation there is no adverse adjudication because no legal proceedings occurred.

conviction. The act of finding a person guilty of a crime, offense, or other violation of the law by an adjudicating authority. This includes fines and forfeiture of bond in lieu of trial.

dependent. Includes:

A spouse of an applicant for enlistment.

An unmarried, adopted, or stepchild under the age of 18 living with the applicant.

An unmarried natural child of the applicant under the age of 18.

Any person living with the applicant who is, by law or in fact, dependent upon the applicant for support, or who is not living with the applicant and is dependent upon the applicant for over one-half of his or her support.

restitution. Any compensation in time, labor, or money for the adverse effects of an offense limited to agreements resulting from judicial or prosecutorial involvement. For example, an

individual is adversely adjudicated for vandalism and is ordered by the adjudicating authority to replace or repair the damaged property.

Service review. A formal review of condition(s) or event(s) that, based on Service-specific standards, may make an applicant for enlistment ineligible to serve. Once a Service review is complete, the Service may grant an exception to policy to allow an individual to serve. These standards are subject to change at the discretion of the Service.

waiver. A formal request to consider the suitability for service of an applicant who because of inappropriate conduct, dependency status, current or past medical conditions, or drug use may not be qualified to serve. Upon the completion of a thorough examination using a "whole person" review, the applicant may be granted a waiver. The applicant must have displayed sufficient mitigating circumstances that clearly justify waiver consideration. The Secretaries of the Military Services are the final approval authority for all waivers.