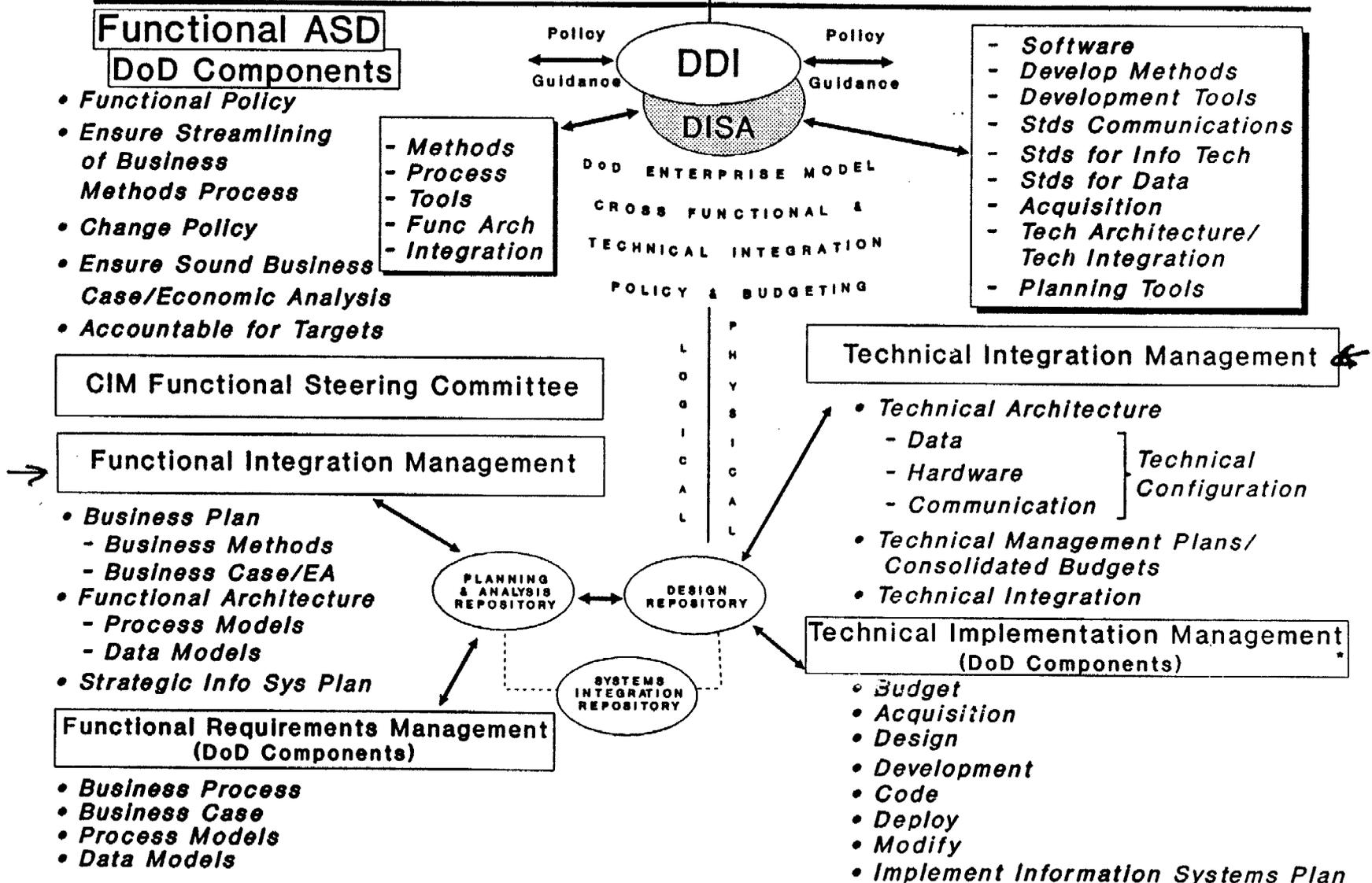


CIM ROLES & RESPONSIBILITIES

FUNCTIONAL INFORMATION MANAGEMENT | INFORMATION TECHNOLOGY MANAGEMENT



Functional ASD

C³I

- *Functional Policy*
- *Ensure Streamlining of Business Methods Process*
- *Change Policy*
- *Ensure Sound Business Case/Economic Analysis*
- *Accountable for Targets*

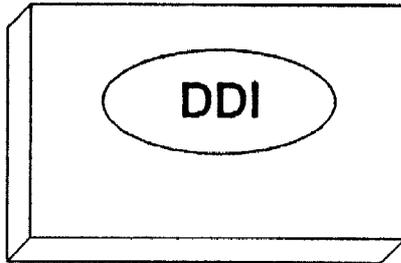
- Designates standard information systems and responsible Technical Implementation Organizations. [EA Charter, 11/7/90]
- Develops and implements DoD IRM policy, programs and standards. [CIM Implementation Plan, 1/10/91]
- Oversees all aspects of all information management, technology and systems; and the integration of the principles of information management into all of the Department's functional activities. [CIM Implementation Plan, 1/10/91]
- Provides final approval of Technical Implementation Manager's Technical Management Plan (TMP).

Functional ASD

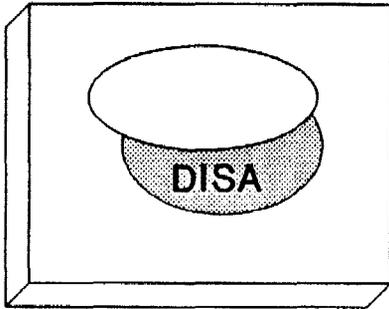
- *Functional Policy*
- *Ensure Streamlining of Business Methods Process*
- *Change Policy*
- *Ensure Sound Business Case/Economic Analysis*
- *Accountable for Targets*

- Acts as principal advisor to the Secretary of Defense for all DoD ----- policies, programs and activities.
- Provides overall supervision of the ----- of the Department of Defense.
- Exercise oversight of all DoD ----- resources and ----- related IRM activities.
- Advises the Senior DoD IRM Official regarding ----- related IRM issues.

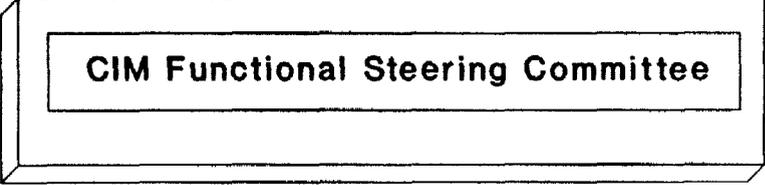
NOTE: Fill in appropriate Functional Title, e.g. Personnel Medical, Procurement, etc.



- **Implements the Corporate Information Management CIM program.**
- **Develops and promulgates information management policies for the Department of Defense. Includes policies dealing with cross functional and technical issues as well as budgeting for CIM programs.**
- **Develops and implements information processes, programs, standards and methods.**
- **Oversight of information technology programs and systems.**
- **Integrates the principles of Information Management into all of the Department's functional activities.**



- **At the guidance of the Director of Defense Information, supports the DoD Center for Information Management.**
- **Within the Center for Information Management develops and maintains standards for information technologies and architectures; software; systems development methods and tools; data standards and automatic data processing equipment acquisition processes.**
- **Develops and maintains the DoD Enterprise Model and supports functional requirement management groups with standard tools, methods and models.**
- **Establishes standards for communications and communications networks.**



CIM Functional Steering Committee

- Approves DoD-wide standard functional requirements identified by the Functional Integration Management Organization and makes approval recommendations to the Senior DoD Official. [FSC Charter, 7/5/90]
- Oversees the development and maintenance of information system functional architectures. [FSC Charter, 7/5/90]
- Approves modifications to information system functional architectures based on changes in Component mission, processes, and responsibilities. [FSC Charter, 7/5/90]
- Recommends, to the Senior DoD IRM Official, Technical Implementation Management Organization(s) for new initiatives. [FSC Charter, 7/5/90]
- Reviews and approves Technical Management Plans (TMPs) for standard information systems. [Proposed Guidelines on EA TMP, 2/6/90]
- Resolves integration, policy and implementation issues within and across functional lines. [FSC Charter, 7/5/90]
- Acts as the functional approving authority for information systems projects and sets their priorities.
- Appoints subcommittees to serve as functional proponents to oversee and recommend functional information management actions for their assigned functions.
- Delegates to Functional Integration Management Organization, the authority for development of functional architectures and requirements.

Functional Integration Management

- *Business Plan*
 - *Business Methods*
 - *Business Case/EA*
- *Functional Architecture*
 - *Process Models*
 - *Data Models*
- *Strategic Info Sys Plan*

- Develops and maintains the functional business plan, functional architecture, and information systems strategy to include cross functional requirements.
- Identifies and staffs new functional requirements for CIM Functional Steering Committee review.
- Recommends changes in the functional business plan, functional architecture and information systems strategy, based on changes in Component mission, processes, and responsibilities.
- Identifies and staffs integrated functional requirements across all DoD and Component functional areas for CIM Functional Steering Committee review.
- Reviews Technical Management Plans (TMPs) for functional business plan, functional architecture and information systems strategy compliance prior to submission to the CIM Functional Steering Committee.
- Acts as the staff element for the CIM Functional Steering Committee.
- Maintains membership on the Integration Control Board and Technical Implementation Management Configuration Control Board(s) (CCB) to ensure compliance of functional system change requests with the business plan, functional architecture and information systems strategy.
- Participates, as appropriate, in design reviews and system tests and evaluations conducted by the Technical Implementation Management Organization for standard information system(s).
- Advises the CIM Functional Steering Committee regarding functional integration, policy and implementation issues within the arena and across DoD and Component functional lines.
- Supports the Functional Requirements Management Organization(s) administratively to include contractual support, functional and administrative support and cross functional integration support

**Functional Requirements Management
(DoD Components)**

- *Business Process*
- *Business Case*
- *Process Models*
- *Data Models*

- **Uses existing methods and standard tools provided by the Functional Integration Management Organization Agent to develop specific requirements for subfunctional or application areas within a functional area.**
- **Coordinates with the Functional Integration Management Organization to ensure all products are incorporated into the overall functional business plan, functional architecture and information system strategy.**
- **Provides available current business processes, functional requirements, data requirements and supporting business case economic analysis to designated Technical Implementation Management Organization(s).**
- **Maintains membership on the Technical Integration Control Board and Technical Implementation Management Organization(s) Configuration Control Board(s) (CCB) to ensure compliance of functional system change requests with business processes, functional requirements and data requirements.**
- **Participates, as appropriate, in design reviews and system tests and evaluations conducted by the Technical Implementation Management Organization(s) for standard information system(s).**

Technical Integration Management

- *Technical Architecture*
 - *Data*
 - *Hardware*
 - *Communication*
- *Technical Management Plans/
Consolidated Budgets*
- *Technical Integration*

} *Technical
Configuration*

- Develops and maintains information and technical architectures to ensure interoperability and integration of the systems and compliance with DoD-wide information technology and technical architecture policy and guidance.
- Chairs the Integration Control Board. Facilitates the on-going transfer of new functional requirement(s) and/or modifications to existing functional requirements between the CIM Functional Integration Management Organization and the Technical Implementation Management Organization(s) and cross functional/technical organizations.
- Coordinates the activities of the Technical Implementation Management Organization(s) to ensure that standard systems are developed and maintained in accordance with approved technical architectures, information systems strategy and Technical Management Plans.
- Reviews Technical Management Plans for technical architecture and DoD Enterprise Model compliance prior to submission to the CIM Functional Steering Committee for approval.
- Reviews and makes recommendations to the CIM Functional Steering Committee on Technical Implementation Management Organization(s) actions regarding Life Cycle Management (LCM) documentation, configuration management, data element standardization and technical architecture issues relating to standard system development, deployment, maintenance and acquisition.

(Continued)

Technical Integration Management

- *Technical Architecture*
 - *Data*
 - *Hardware*
 - *Communication*
- *Technical Management Plans/
Consolidated Budgets*
- *Technical Integration*

} *Technical
Configuration*

- Coordinates the data element standardization activities with DoD Data Administrator, Component Data Administrators and the CIM Functional Integration Management Organization as necessary. (i.e., Acts as Functional Data Administrator.) [5000.11 DRAFT]
- Ensures that standard technical tools, processes and procedures, and standards as defined by the Director, Defense Information and Defense Information System Agency are used in building systems/applications.
- Maintains consolidated information systems directories/databases and budget data for all information systems managed by the Technical Implementation Management or Organizations and operated by Components.
- Provides technical advice to the CIM Functional Integration Management Organization, Functional Implementation Management Organization(s), and CIM Functional Steering Committee as required.

**Technical Implementation Management
(DoD Components)**

- *Budget*
- *Acquisition*
- *Design*
- *Development*
- *Code*
- *Deploy*
- *Modify*
- *Implement Information Systems Plan*

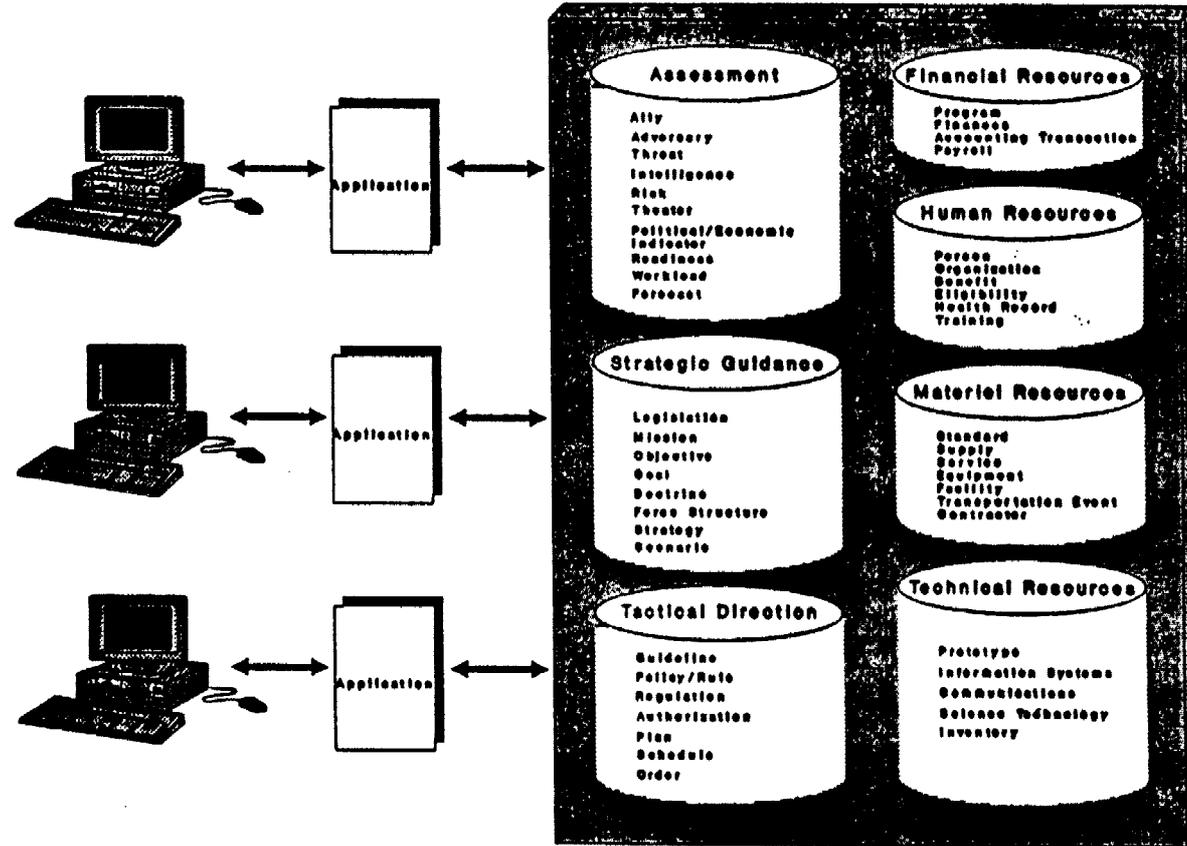
• (ALSO KNOWN AS EXECUTIVE AGENTS PRIOR TO 1 OCT 91)

- Chairs Configuration Control Boards for assigned systems and their allocated and product baselines.
- Coordinates technical and functional requirements system changes with CIM Functional Integration Management Organization and the Technical Implementation Management Organization(s) in accordance with configuration management procedures and approved modifications.
- Executes approved systems/applications initiatives.
- Maintains current systems in accordance with life management practices.
- Develops and submits TMP(s) through the Technical Integration Management Organization for technical architecture(s) compliance; and, the CIM Functional Integration Management Organization and CIM Functional Steering Committee for Functional Architecture compliance; for approval by the Senior DoD IRM Official.
- Executes approved TMP.
- Implements DoD standard data elements; coordinates standardization process with the Technical Integration Management Organization and Component Data Administrator.
- Develops or acquires systems/applications, manages deployment and support strategy to ensure an effective transition to system operations by users.
- Conducts design reviews, system tests and evaluations for standard information system(s) in accordance with the TMP(s).
- Budgets for assigned systems across all DoD components through their host service/agency Program Object Management (POM) and budget process.



CIM-MEDICAL

Sample DoD Enterprise Data Grouping



Data Grouping