

OFFICE OF THE SECRETARY OF DEFENSE

July 2, 1990

Row
MEMO FOR CHAIRMAN, ~~CONTRACT~~ PAYMENTS CIM GROUP

SUBJECT: Compatibility of Functional Activities for the Financial Operations and Contract Payments CIM Groups

A comparison of proposed functional activities developed by the Financial Operations and the Contract Payments CIM Groups indicates some duplication. For example:

- The Contract Payments CIM Group has "Funds Control" as a functional activity. The Financial Operations CIM Group has this as a process within its "Accounting" activity.
- The Contract Payments CIM Group has "Collecting" and "Disbursing" as functional activities. The Financial Operations CIM Group has these as processes within its "Finance" activity.

There may be additional duplications. Since the Contract Payments Group has not had the opportunity to more clearly define its activities, the extent of duplication, if any, is unclear.

Although the contract payment process is being addressed in a separate CIM Group, the contract payment process is a subprocess of financial operations. This is also true for other CIM groups such as Civilian Pay, Government Furnished Material, Travel, or any other financial operation subprocess which may be addressed by a separate CIM Group. The end product of each of these CIM Groups must fit together within the overall "umbrella" operations being addressed by the Financial Operations CIM Group. In that regard there should be a common process for controlling funds, collecting funds, and disbursing funds, as well as for other operations that lead up to, or occur after, applicable subprocesses being addressed in various financial CIM groups.

Request that we, along with our IRM representatives, meet to discuss the functional activities of the Fin Ops and Contract Payments CIM Groups prior to the time the Contract Payments CIM Group reconvenes. Suggest that we get together on Thursday, July 5, at 2 P.M. in room 580, CP#6.

For your convenience, I have attached a copy of the current phase one products from the Financial Operations CIM Group.


Nelson Toye

Chairman, Financial Operations CIM Group

cc: Director, Corporate Information Management