

Section B-4 Unit Emergency Information

The contents of this Toolkit have been developed to assist you in your efforts to support family readiness. Every effort has been made to ensure that the information provided is current and accurate. However, because statutory and regulatory changes may have occurred since the publication of this Toolkit, the Office of the Assistant Secretary of Defense for Reserve Affairs cannot assume responsibility for its continued accuracy. Before taking any significant action based on the contents of this Toolkit, you should contact your Family Readiness Program representative or legal officer, as appropriate, to secure the most current information.

Unit Emergency Information

When you're deployed, on active duty for training, or just participating in a drill, your family needs to know how to contact you in the event of an emergency. Complete this form and keep it where it can be easily located. Make sure your family members know where to find it, and make sure you keep it current.

Unit Name: _____

Address: _____

Telephone Number: _____

Commander/Commanding Officer: _____

Telephone Number: _____(W) _____(H)

First Sergeant/Command Chief/ Command Enlisted Advisor: _____

Telephone Number: _____(W) _____(H)

Direct Supervisor: _____

Telephone Number: _____(W) _____(H)

Unit Chaplain: _____

Telephone Number: _____(W) _____(H)

Family Readiness Program Coordinator or Family Readiness Group Leader:

Telephone Number: _____(W) _____(H)

American Red Cross: _____

Rear Detachment Point of Contact (if unit is deployed): _____

Other Resources:

* Home phone numbers are for emergency use. Don't disclose them to anyone other than unit members and their families.